

Special Pricing - New Request Approval Form

Academic Year: _____

Term: _____

Submission Date: _____

This form is used to request approval for New special pricing by program.
Please complete this form, scan and email to specialpricing@miami.edu using your UM email account. A notification will be sent to the requestor once the request is approved.

Note: If one of the fields is not relevant to your program please input N/A.

Special Pricing by Program - Tuition

Budget Unit: _____ Career <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input checked="" type="checkbox"/> Non-Degree <input type="checkbox"/> Law	Contact Person: _____
Program Start Date: _____ Academic Program: _____ Academic Plan: _____ Academic Sub-Plan (If Any): _____ Study Agreement Code (If Any): _____ Driver Worktag: _____ Rev/Spend Category: _____	Academic Program Description: _____ Academic Plan Description: _____ Student Group (If Any): _____ Study Agreement Description (If Any): _____ Flat Rate: _____ Per Credit Rate: _____ Per Credit Rate Between: _____ and _____

Justification:

Special Pricing by Program - Additional Fees

For New Admit Students:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Non Refundable:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Fee Description: _____
Driver Worktag:	_____	Flat Rate:	_____
Rev/Spend Category:	_____	Per Credit Rate:	_____

Justification:

Additional Comments:

Approval Signatures Below:

Business Officer

Office of Financial Planning and Analysis

Date

*Late requests must be signed by Dean/VP